

NORTH KERN VOCATIONAL TRAINING CENTER

BOARD OF DIRECTORS

Joe Roman, President
Patricia Sanchez, Vice-President
Craig Fulwyler, Clerk
Art Armendariz
Wayne Montgomery



PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

Board of Director's Meeting
Thursday, October 20, 2016 – 5:00 p.m.
Location: NK Delano – Room 1

ADOPTED MINUTES

Members present: Wayne Montgomery, Joe Roman, and Art Armendariz

Member(s) absent: Craig Fulwyler, Patricia Sanchez

NKVTC Staff Members: Michelle Briseno, Yaneth Arceo, Trudy James, Peggy Jiles and Jennifer Neufeld

I. Call to Order

The meeting was called to order at 5:03 p.m. by Joe Roman, President.

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Montgomery and seconded by Mr. Armendariz to adopt the agenda of the October 20, 2016, Board Meeting.

Motion carried: 3-0-2

IV. Approval of Minutes

It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the minutes of the September 22, 2016, Board Meeting.

Motion carried: 3-0-2

V. Public Comments

No comments to report.

VI. Reports

Board Members' Report

- Mr. Armendariz reported that he attended each of the Delano high school district's open house events and was happy to see that our Career Technician, Yaneth Arceo, was present at each of these events with displays and information pertaining to NKVTC.

Executive Director's Report

- Mrs. Bean introduced the NK staff members, who attended the meeting, to the Board members. Mrs. Bean and the Board expressed their appreciation to the staff for their hard work and commitment.
- Mrs. Bean stated that NKVTC is currently at 90% capacity, with room to grow. She attributed our numbers to the dedicated efforts of our Career Guidance Technician, Yaneth Arceo.
- Mrs. Bean stated that Mrs. Arceo is in the process of collecting online data from our graduating students. This data will give us a better picture of what our students' needs are for future programs and thoughts on their experiences with NKVTC.
- Students continued to be recognized for CRWS; currently we are recognizing Responsibility.
- Mrs. Bean addressed the curriculum outlines that were included in this month's Board meeting: Medical Assistant, Nursing Assistant and Retail & E-tail. She commended the instructors of those programs, Mrs. Aydelotte, Mrs. Neufeld and Mrs. Jiles respectively, as well as Mrs. Hart for the long hours and commitment to seeing this huge process through to completion.
- Mrs. Bean reported that the Welding walk-through went very well. She stated that this program will not be taught as a NKVTC class due to the expense involved in securing and maintaining the necessary equipment. Outdated and unnecessary equipment will be inventoried and presented to both DJUHSD and WUHSD for dissemination.
- Mrs. Bean reported that the scheduled earthquake drill was successful at both sites.
- Mrs. Bean reported that due to new regulations, the buses at NKVTC will have to be either retrofitted or replaced by January 1, 2018. Other options presented were leasing vs. purchasing; and/or accept the donation from WUHSD of a 15-passenger van.
- Mrs. Bean reported that NKVTC did not receive a letter of termination from DJUHSD. The district is encouraging re-thinking different ways to fund NKVTC in the future.

VII. Old Business

- A. None to report.

VIII. Consent Agenda

- A. It was moved by Mr. Armendariz and seconded by Mr. Montgomery to approve the Warrants and Registers.

Motion carried: 3-0-2

- B. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the Monthly Budget Report.

Motion carried: 3-0-2

IX. Action Items

- A. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the Medical Assistant Class being offered in the evening to adults.

Motion carried: 3-0-2

- B. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve of the updated and revised curriculum for Medical Assistant, Nursing Assistant and Retail and E-tail

Motion carried: 3-0-2

- C. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve of the new Resolution for the Revolving Fund which encompasses the Auditor's and Food Service accounts to a balance of \$5000.00 each.

Motion carried: 3-0-2

- D. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve of the advisory member committee lists.

Motion carried: 3-0-2

- E. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve of hiring Mr. Steward as an independent contractor to complete the sink/cabinet installation in the M.A. room at NK-Wasco.

Motion carried: 3-0-2

- F. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve of the American Heart Association's Equipment Decontamination Guidelines for CPR training.

Motion carried: 3-0-2

X. Discussion and Information Only

- A. The Board reviewed the Monthly Student Enrollment Report.

XI. Adjournment

It was moved by Mr. Montgomery and seconded by Mr. Armendariz to adjourn the meeting at 5:42 p.m.

