

NORTH KERN VOCATIONAL TRAINING CENTER

BOARD OF DIRECTORS

Joe Roman, President
Patricia Sanchez, Vice-President
Craig Fulwyler, Clerk
Art Armendariz
Wayne Montgomery



PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

Board of Director's Meeting

August 18, 2016 - 5:00 p.m.
NK-Delano – Room 5

ADOPTED MINUTES

Members present: Craig Fulwyler, Wayne Montgomery, Joe Roman and Art Armendariz

Member(s) absent: Patricia Sanchez

I. Call to Order

The meeting was called to order at 5:09 p.m. by Joe Roman, President.

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Montgomery and seconded by Mr. Armendariz to adopt the agenda of the August 18, 2016, Board Meeting.

Motion carried: 4-0-1

IV. Approval of Minutes

It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to amend the Minutes of June 21, 2016, to include the following verbiage under the heading, XI. Adjournment: "It was moved by Mr. Armendariz and seconded by Mr. Montgomery to adjourn the meeting at 6:38 p.m."

It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the minutes of the June 21, 2016, Board Meeting as amended.

Motion carried: 4-0-1

V. Public Comments

No comments to report.

VI. Old Business

No comments to report.

VII. Reports

Board Members' Report

- A. Mr. Montgomery stated it was "good to be here."
- B. Mr. Armendariz thanked NKVTC for the cake, which was presented to him, in recognition of his 10 years of service to the school board of NKVTC.

Executive Director's Report

- A. Our school year was off to a great start. Our enrollment numbers are up, even with the departure of McFarland students. This could be due to the extensive efforts of our Career Guidance Technician, Mrs. Yaneth Arceo, and the faculty attending numerous marketing events on the partnering high school campuses. We also have past students visiting regularly and sharing their successes. We've recently had students come back who are in the military, employed as nurses, and medical assistants, as examples. One of our Nursing Assistant graduates from last year is currently employed in the Emergency Room at DRMC, and has returned to share some of his experiences with this year's class.
- B. Over the summer we had two instructors attend a summer internship: Detective Courtney, who spent time with the Shafter Police Department and Mrs. Jiles, who interned at retail establishments in Delano. In both cases, the instructors were impressed with how technology has been integrated into their respective industries.
- C. Detective Courtney was awarded with recognition from the United Pastor's Fellowship for Law Enforcement Service for a career in law enforcement, including not only his career, but also his volunteer efforts and teaching service.
- D. The NKVTC Delano staff is facing some technology challenges. Mrs. Hart, Mrs. Briseno and Mrs. Bean researched and created a master calendar for all staff to use as a communication tool to coordinate the many different schedules and activities that students participate in. It was implemented over the summer using a Delano staff member's account. All staff was successfully trained during our two in-service days on using the calendar, and shared appreciation for the ease. However, all of the staff at Delano, including Mrs. Bean and Mrs. Briseno, have been blocked from using g-mail, so the project is having to be rethought. North Kern also has no wireless access at the Delano site.
- E. There was a break-in over the summer in the Welding room.

VIII. Consent Agenda

- A. It was moved by Mr. Armendariz and seconded by Mr. Montgomery to approve the Warrants.
Motion carried: 4-0-1
- B. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the Monthly Budget Report.
Motion carried: 4-0-1

IX. Action Items

- A. It was moved by Mr. Armendariz and seconded by Mr. Fulwyler to approve the hiring of Jason Sanchez to teach the Health Occupations and Medical Assisting Programs in NK-Delano.
Motion carried: 4-0-1
- B. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve the removal of surplus inventory from NK-Delano.
Motion carried: 4-0-1
- C. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve of the Resolution before the Governing Board for the Establishment of the Revolving Cash Fund for year 2016-2017.
Motion carried: 4-0-1

X. Discussion and Information Only

- A. The Monthly Student Enrollment Report was reviewed.
- B. The evaluation process for certificated staff was discussed.
- C. A reminder was mentioned to the Board that Mrs. Bean would be out of town from August 19th through August 23rd.

XI. Adjournment

It was moved by Mr. Armendariz and seconded by Mr. Montgomery to adjourn the meeting at 5:39 p.m.

