

NORTH KERN VOCATIONAL TRAINING CENTER



BOARD OF DIRECTORS

Patricia Sanchez, President
Joel Ackerknecht, Vice-President
Art Armendariz, Clerk
Joe Roman, Member
Wayne Montgomery, Member

PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR MEETING

Thursday, March 16, 2017 - 5:00 p.m.

Location: NK Delano – Room 1

ADOPTED MINUTES

Board Members Present: Art Armendariz, Patricia Sanchez, Joe Roman, Wayne Montgomery and Joel Ackerknecht
Board Members Absent: None

I. Call to Order

The meeting was called to order at 5:03 p.m. by Patricia Sanchez, Board President

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Ackerknecht and seconded by Mr. Roman to adopt the agenda of the March 16, 2017, Board Meeting.

Motion carried: 5-0-0

IV. Approval of Minutes

It was moved by Mr. Montgomery and seconded by Mr. Roman to approve the minutes of the January 26, 2017, Regular Board Meeting

Motion carried: 5-0-0

V. Public Comments* – None

VI. Reports

A. Board Members' Reports

- Mr. Armendariz congratulated Mr. Montgomery on his election to the DJUHSD Board of Directors as representative for NKVTC.
- Mr. Montgomery stated, "thank you," and conveyed his appreciation for his ability to be involved with two school Board districts and that it was fortunate to have NKVTC here for the kids.
- Mr. Armendariz thanked Mrs. Bean for her informative presentation given at the recent DJUHSD Board Meeting.
- Mr. Ackerknecht stated he now has a, "good feel for NKVTC," since Mrs. Bean gave him tours of both sites.
- Mrs. Sanchez stated that DJUHSD was lucky to have Mr. Montgomery back on their Board and that Wasco was lucky to have had Mr. Montgomery's service as well. Mrs. Sanchez also stated that Mrs. Bean gave an impressive presentation at WUHSD's February Board Meeting. Mrs. Sanchez stated that she felt those in attendance were interested and that, "she did a great job."

B. Executive Director's Report

- Mrs. Bean reported that competitions for the Vocational Skills Olympics will be held at both sites this year; lunch and awards will be held at the Delano site. Mrs. Bean encouraged the Board to consider allowing the welding students from other schools to compete in our competition even though they are not NKVTC students.
- Mrs. Bean reported that Mr. Steward is now certified to teach NCCER Core Curriculum.
- In regards to the donation of a 1996 Ford van from Wasco High School, Mrs. Bean stated that the estimated repairs, made by Jim Burke Ford, was \$2000.00. Mrs. Bean recommended that the generous donation not be accepted due to the lack of airbags and the inability for Jim Burke Ford to source the driver's side airbag.
- Mrs. Bean stated that Mr. Montgomery was approved by DJUHSD Board to serve as Board Member representing NKVTC.
- Mrs. Bean shared DJUHSD's proposed plan for funding NKVTC for the 2017-2018 school year. Agreements for this year include the following changes:
 - Dr. Nuckols stated verbally that for 2017-2018, NKVTC would be at 50% of prior funding and that they did not intend to support every program. Mr. Armendariz stated that this decision had not been approved by the Board.
 - Mrs. Bean shared that the contradictory nature of the Board Agenda (advertising for new hires while considering having to make budget cuts) was due to the plan to consider opening more classes geared toward adults in the evening, similar to the M.A. class in Wasco, currently being taught through Wasco Adult Education.
 - Mrs. Bean explained that notices to NKVTC employees about temporary status will be delivered to all employees (herself included) as an annual reminder that all ROP employees are on a year-to-year basis.

VII. Old Business - None

VIII. Consent Agenda

- A. It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to approve the Warrants
Motion carried: 5-0-0
- B. It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to approve the Monthly Budget Report
Motion carried: 5-0-0

IX. New Business – Discussion/Action Items

- A. It was moved by Mr. Armendariz and seconded by Mr. Ackerknecht to approve the 2017-2018 School District Audit Contract Agreement between NKVTC and Scott Erwin CPA, Inc.
Motion carried: 5-0-0
- B. It was moved by Mr. Montgomery and seconded by Mr. Roman to approve the Articulation Agreement between NKVTC and Bakersfield College for Security and Law Enforcement.
Motion carried: 5-0-0
- C. It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to approve the pending Articulation Agreement between NKVTC and Bakersfield College for Medical Assisting.
Motion carried: 5-0-0

After discussion, Mr. Armendariz recommended to also consider articulation agreements with other schools such as Porterville College. Mrs. Bean has been in contact with Taft and Cerro Coso as well.

- D. It was moved by Mr. Armendariz and seconded by Mr. Roman to approve the Second Interim JPA Certification of Interim Report for Fiscal Year 2016-17.

Motion carried: 5-0-0

- E. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the NCCER Core Curriculum by NCCER, *Core Curriculum: Introductory Craft Skills*. New York, New York: Pearson Education, Inc. 2015. Print., and associated student teaching materials for the Construction Program.

Motion carried: 5-0-0

Mrs. Bean recommended not accepting the generous donation of a 1996 Ford Van from Wasco High School District due to the cost of repairs, discontinuance of a part needed for replacement and that the van would have to be solely driven by a bus driver as recommended by our insurance company.

Upon further discussion, Mr. Ackerknecht proposed to accept the donation stating that as long as it was deemed safe to transport students it would be a good source of back-up transportation.

- F. It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to approve the donation of a 1996 Ford Van from Wasco High School District.

Motion carried: 5-0-0

- G. It was moved by Mr. Armendariz and seconded by Mr. Roman to approve advertising for “anticipated job openings” for Nursing Assistant, Medical Assisting, Health Occupations and Medical Receptionist.

Motion carried: 5-0-0

Addendum Items to Agenda

- Mr. Armendariz made a motion to allot \$25 to each of the event winners in the upcoming Skills Olympics. The motion was seconded by Mr. Roman.

Motion carried: 5-0-0

- Mr. Armendariz made a motion to approve Mr. Silva to attend the Winfield Custom Shop Metal Working Seminar in Mojave, CA. on April 8, 2017. The motion was seconded by Mr. Montgomery.

Motion carried: 5-0-0

X. Discussion and Information Only

- Program Restructuring for 2017-2018 School Year
- Monthly Enrollment Report
- Letter dated 1/15/17 from Dr. Frazier, Superintendent of Schools, approving NKVTC’s First Interim Report
- C.N.A. student’s testing scores from NNAAP (for students who have taken and passed the exam)
- Overview of the internal control of finances at NKVTC (flowchart and list of responsibilities, as suggested by Mr. Fulwyler at the October 2016 meeting)
- 90-day notice to the Board of Directors, as stated in NKVTC Board Policy, that the contract of the Executive Director will expire June 30, 2017
- A reminder that Mrs. Bean will be out of the country from 4/10/17 to 4/23/17
- Notice of end-of-year date changes (listed in **Bold**) for upcoming NKVTC events
 - April 4th – Annual Skills Olympics – Delano
 - May 15** – Graduation Ceremony – WHS Cafeteria – 5:30 pm
 - May 23** – Graduation Ceremony – DHS Auditorium – 5:30 pm

XI. Adjournment

It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to adjourn the meeting at 5:39 p.m.