

NORTH KERN VOCATIONAL TRAINING CENTER



BOARD OF DIRECTORS

Patricia Sanchez, President
Joel Ackerknecht, Vice-President
Art Armendariz, Clerk
Joe Roman, Member
Wayne Montgomery, Member

PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR BOARD MEETING

Thursday, August 17, 2017 - 5:00 p.m.
Location: NK-Wasco – Room 3904

ADOPTED MINUTES

Board Members Present: Joe Roman, Joel Ackerknecht, Patricia Sanchez and Wayne Montgomery
Board Members Absent: Art Armendariz

I. Call to Order

The meeting was called to order at 5:01 p.m. by Patricia Sanchez, Board President.

1. The flag was saluted

II. Adopt the Agenda

It was moved by Mr. Ackerknecht and seconded by Mr. Roman to adopt the Agenda of the August 17, 2017, Regular Board Meeting.

Motion Carried: 4-0-1

III. Approval of Minutes

It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to approve the Corrected Unadopted Minutes of the July 20, 2017, Regular Board Meeting.

Motion Carried: 4-0-1

IV. Public Comments

None.

V. Board Members' Reports

Mr. Montgomery – nothing to report.

Mr. Ackerknecht – nothing to report.

Mr. Roman – nothing to report.

Mrs. Sanchez – Wasco High School began on Wednesday; everything seems to be going smoothly so far.

VI. Executive Director's Report

- Mrs. Bean congratulated Mrs. Sanchez for her five years of volunteer work as a member of the Board of Directors for NKVTC, and expressed appreciation for her wisdom and guidance.
- School started at our Delano based site on August 9, and there were some challenges with the schedules at the partnering school sites, resulting in very low enrollment figures in two classes.
- The Wasco based classes began on August 16.
- We are currently serving over 400 students.
- Mrs. Bean reported that the staff is very excited at the possibility of establishing a Skills USA Chapter, and there are some staff who want to attend the regionals in September in Paso Robles.
- We also had five staff members who attended summer externships: John Steward – Wonderful Company, Kimber Aydelotte – Urgent Care, Jason Sanchez – DADD and Yaneth Arceo – B.C. Counseling and CTE. In all cases, the staff reported that it was a very encouraging experience and they would be bringing back valuable information for sharing with students. These externships were paid through KCCD as part of a grant program.
- Mrs. Bean also noted that for a family medical challenge she would be out of office from September 12-15, and the Board of Directors was supportive of that.

VII. Discussion and Action

1. It was moved by Mr. Montgomery and seconded by Mr. Roman to Approve the Monthly Budget Report.

Motion Carried: 4-0-1

2. It was moved by Mr. Roman and seconded by Mr. Ackerknecht to Approve the Hiring of Ms. Delia Godinez as Temporary Medical Receptionist Instructor for the 2017-2018 school year.

Motion Carried: 4-0-1

3. It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to Approve of Mrs. Bean and Staff attending the 2018 Educating for Careers Conference on March 4-6 in Sacramento, CA.

Motion Carried: 4-0-1

4. It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to Approve the Establishing of a Skills USA Chapter at NKVTC.

Motion Carried: 4-0-1

5. There was discussion about the current Citizen's Business Bank account, which was opened upon the advice of our financial district advisory at KCSOS. After more discussion regarding the ease of tracking three separate funds in one account, NK was advised by the auditor to separate out the student money. It was moved by Mr. Roman and seconded by Mr. Ackerknecht to Approve the Establishing of a Separate Checking Account at Citizens Business Bank, with Signatory Rights to Mrs. Briseno and Mrs. Bean, for Student Funds with a Minimum Balance of \$5000.00.

Motion Carried: 4-0-1



VIII. Discussion and Information

The Board reviewed C.N.A. Test Scores.

The Board reviewed the revised H.S.M.T. Student and Adult Handbooks.

IX. Warrants, Claims, Transfers and Accounts

The Board reviewed Batch Warrant 0002.

X. Adjournment

It was moved by Mr. Ackerknecht and seconded by Mr. Roman to adjourn the meeting.

Motion Carried: 4-0-1

Meeting adjourned at 5:22 p.m.

