

NORTH KERN VOCATIONAL TRAINING CENTER



BOARD OF DIRECTORS

Patricia Sanchez, President
Joel Ackerknecht, Vice-President
Art Armendariz, Clerk
Joe Roman, Member
Wayne Montgomery, Member

PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR MEETING

Thursday, January 26, 2017 - 5:00 p.m.

Location: NK Delano – Room 1

ADOPTED MINUTES

Board Members Present: Art Armendariz, Patricia Sanchez, Joe Roman, Wayne Montgomery and Joel Ackerknecht

Board Members Absent: None

I. Call to Order

The meeting was called to order at 5:00 p.m. by Patricia Sanchez, Board President

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Armendariz and seconded by Mr. Roman to adopt the agenda of the January 26, 2017, Board Meeting.

Motion carried: 5-0-0

IV. Approval of Minutes

It was moved by Mr. Armendariz and seconded by Mr. Roman to approve the minutes of the December 15, 2016, Organizational/Regular Board Meeting

Motion carried: 5-0-0

V. New Board Member

The Board accepted the Letter of Resignation from Mr. Craig Fulwyler and welcomed new Board Member Joel Ackerknecht, appointed Representative from WUHSD. Mrs. Bean then administered the Oath of Office. Mr. Ackerknecht stated he was happy to be here and thanked the Board for the opportunity to serve NKVTC. He also stated he has great respect for Mr. Fulwyler who has dedicated years of service to NKVTC students.

VI. Public Comments – None

VII. Old Business - None

VIII. Reports

A. Board Members' Report – None

B. Executive Director's Report

- Mrs. Bean shared that the Governor released the new budget, and the CTE incentive grant was funded for the third year at 200 million, and Adult Ed was funded at 500 million. The State has spent 9 billion dollars on CTE funding, none of which comes directly to NKVTC.

- Mrs. Bean stated that she has reapplied for a grant, which was originally denied in the fall of 2015, for retrofitting our buses. She stated NKVTC is on a list for monies that might come in the future. However, the likelihood is high that NKVTC may need to buy two new buses. Our buses will be out of compliance in January 2018.
- Carpets in both facilities and the bathrooms in the Delano facility are wavering on a Williams Act violation. NK currently leases both buildings.
- The Adult Evening Medical Assistant Program began with 32 students. Final cuts were made and the current enrollment is 22 students. There is still a lot of interest; we are consistently being contacted regarding this program.
- Wasco Union High School District had some bus vandalism over a weekend in January. Fortunately, the vandals only pried open the door to Bus 502 and stole the fire extinguisher. The door was easily fixed and there was no damage.
- JPA Advocacy – 5,000.00 (max) to be a part of a political coalition to generate some legislation to garner funds directly to JPA ROP's.
- Growth at NKVTC
 - Success of M.A. class so far – would like to offer these opportunities at both sites.
 - All rooms all day
 - Would like to fly positions as “anticipated openings” for N.A. and M.A., part-time for next year. We should be recruiting and working with potential employees to get them started on the process of becoming teachers for us.
 - Would like to re-vamp and consider re-opening the Medical Assistant – Front Office Program.

IX. Consent Agenda

- A. It was moved by Mr. Montgomery and seconded by Mr. Roman to approve the Warrants
Motion carried: 5-0-0
- B. It was moved by Mr. Roman and seconded by Mr. Montgomery to approve the Monthly Budget Report
Motion carried: 5-0-0

X. New Business – Discussion/Action Items

- A. It was moved by Mr. Montgomery and seconded by Mr. Roman to approve the 2016-17 Operational Agreement and the Facility Joint Use Agreement between WUHSD and NKVTC.
Motion carried: 5-0-0
- B. It was moved by Mr. Roman and seconded by Mr. Montgomery to approve the mileage rate decrease from 54.0 to 53.5 cents, effective January 1, 2017, per IRS guidelines.
Motion carried: 5-0-0
- C. It was moved by Mr. Roman and seconded by Mr. Ackerknecht to approve John Steward attending the NCCER Instructor Certification Training Program, February 7-9th, 2017, in Orange County.
Motion carried: 5-0-0
- D. It was moved by Mr. Montgomery and seconded by Mr. Roman to approve staff members, K. Aydelotte, T. James, J. Neufeld and J. Sanchez attending the Educating for Careers Conference, March 5-7th, 2017.
Motion carried: 5-0-0
- E. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve the 2017 Audit Report, for NKVTC, submitted by Scott Erwin, CPA.
Motion carried: 5-0-0
- F. It was moved by Mr. Roman and seconded by Mr. Montgomery to approve staff members, P. Jiles and Y. Arceo, and students from Retail and E-tail to attend FIDM on April 6, 2017.
Motion carried: 5-0-0

G. It was moved by Mr. Montgomery and seconded by Mr. Roman to approve the 2017 Advisory Committee Member List for NK-Delano.

Motion carried: 5-0-0

H. After discussion regarding negotiating a cost per (JPA), it was moved by Mr. Armendariz and seconded by Mr. Ackerknecht to approve of the JPA/ROP Advocacy Coalition – not to exceed \$5000.00.

Motion carried: 5-0-0

I. It was moved by Mr. Roman and seconded by Mr. Montgomery to approve creating and posting job descriptions for Medical Assistant – Front Office and Receptionist Clerk.

Motion carried: 5-0-0

J. It was moved by Mr. Montgomery and seconded by Mr. Armendariz to approve posting “anticipated job openings” at NKVTC in anticipation of the future growth of Medical Assistant instructor positions.

Motion carried: 5-0-0

XI. Information Only

The Board received and reviewed the following information:

- A. Monthly Enrollment Report for January 2017
- B. “Thank You” letter from NKVTC, dated January 20, 2017, to Stewart Resnick and Lynda Resnick of the Wonderful Company
- C. Revised 2017 Board Meeting Schedule
- D. Annual Statements of Economic Interest (700 Forms)
- E. Proposed date for NKVTC Annual Olympics: April 4th
- F. Proposed date for NKVTC-Wasco Graduation: May 17th
- G. Proposed date for NKVTC-Delano Graduation: May 24th

XII. Adjournment

- It was moved by Mrs. Sanchez, and seconded by Mr. Ackerknecht, to adjourn the meeting at 5:31 p.m.
- Mr. Armendariz made a motion to rescind adjournment when it was noted that the position of Board Vice-President, left vacant by Mr. Fulwyler, had not been appointed. Mr. Montgomery seconded the motion.
- Mr. Armendariz made a motion to appoint Mr. Ackerknecht to the position of Board Vice-President. Mr. Montgomery seconded the motion.

Motion carried: 5-0-0

- It was moved by Mrs. Sanchez, and seconded by Mr. Ackerknecht, to adjourn the meeting at 5:36 p.m.

