

NORTH KERN VOCATIONAL TRAINING CENTER



BOARD OF DIRECTORS

Patricia Sanchez, President
Joel Ackerknecht, Vice-President
Art Armendariz, Clerk
Joe Roman, Member
Wayne Montgomery, Member

PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR MEETING

Thursday, April 27, 2017 - 5:00 p.m.

Location: NK-Wasco – Room 3904

ADOPTED MINUTES

Board Members Present: Art Armendariz, Patricia Sanchez, Wayne Montgomery and Joel Ackerknecht

Board Members Absent: Joe Roman

I. Call to Order

The meeting was called to order at 5:02 p.m. by Patricia Sanchez, Board President

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to adopt the agenda of the April 27, 2017, Board Meeting.

Motion carried: 4-0-1

IV. Approval of Minutes

It was moved by Mr. Ackerknecht and seconded by Mr. Armendariz to approve the minutes of the March 16, 2017, Regular Board Meeting

Motion carried: 4-0-1

V. Public Comments – None

VI. Reports

A. Board Members' Reports

- Mr. Montgomery asked to be excused from the Board Meeting in May
- Mr. Armendariz reported that all three of the Delano campuses received the Silver Award from U.S. News & World Report
- Mr. Ackerknecht: nothing to report
- Mrs. Sanchez: nothing to report

B. Executive Director's Report

Mrs. Bean reported on the following:

- The Annual Skills Olympics was a success. There were just under 200 students who participated in the event this year. She expressed her appreciation for Rotary members as well as Mrs. Sanchez and Mr. Armendariz for attending both the Olympics and Open House events in support of our students.
- The movement with a CTE Coalition, which NKVTC is now a member, is fighting to put a Dashboard into place for CTE on the CDE website. The ROP's are leading a charge for CTE accountability.

- Mrs. Bean gave a tour of NK-Wasco to new WHS Board Member Sharon Nicol
- Ms. Rangel, WHS Counselor, attended the NKVTC Open House and saw firsthand what NKVTC is all about. She was so impressed with our programs that she asked NKVTC to nominate one nurse for the Winner's Circle Awards.
- Mrs. Bean and Mrs. Arceo met with counselors from DHS regarding our programs. They expressed that all of our classes are valuable and each class meets the needs of a different student.
- Mr. Steward's advanced construction students built the shed walls as part of their skills competition during the Olympics.
- We received notice from CALROC/P regarding the availability of scholarship funds amounting to \$1800.00.
- Conference reports were received from HSMT staff who attended the CTE conference this year; they expressed gratitude for going and stated they learned a lot.
- All staff received letters regarding their status as temporary employees: it was hard on the staff.
- Notice of Intent to Return letters were prepared to be distributed.
- Mrs. Bean expressed her appreciation for support from the staff during her absence.

VII. Old Business

A. Update on the van donation

- Van is insured
 - Title: to avoid several hundred dollars in registration fees, DMV required a note from the Franchise Tax Board showing it was a donation. Met with representative from State Board of Equalization for the proper documentation which WUHSD provided. There will be two more appointments necessary to move forward with the process before the Title is officially transferred.
- Total amount paid to Ford for repairs was \$1,402.90
- The airbag is not replaceable
- Passed smog check; cost was \$55.00
- Window needs replacing; estimated cost is \$263.37
- Van does not need to be qualified by CHP. It cannot be driven by anybody who does not have the proper bus licensing
- The van will need to be labeled
- Additions: seats and runners

B. Executive Director's Contract

There was discussion over the Executive Director's contract to be renewed for the 2017-2018 school year. Mr. Ackerknecht commented that it was his opinion that there was no need for more discussion and that the performance was satisfactory. Mr. Ackerknecht made a motion to offer the same contract as the 2016-2017 contract for the following year.

It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to approve the 2017-2018 contract of the Executive Director.

Motion carried: 4-0-1

VIII. Consent Agenda

- A. It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to approve the Warrants.
Motion carried: 4-0-1
- B. It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to approve the Monthly Budget Report.
Motion carried: 4-0-1

IX. New Business – Discussion/Action Items

- A. It was moved by Mr. Ackerknecht and seconded by Mr. Armendariz to approve the quote for the video service project on NKVTC by KCSOS.
Motion carried: 4-0-1
- B. Review and consider approval of Facilities Use and Operational Agreements for DJUHSD for 2016-2017

Mrs. Bean shared that the DJUHSD 2016-2017 Operational and Facilities Use agreements are on the board agenda for discussion and approval. DJUHSD submitted the agreements to the DJUHSD Board of Trustees with changes that were not part of the original documents submitted to them in fall of 2016. The Facility Joint Use Agreements are the same and are not of concern at this point.

- The Board discussed Clause 4. – ***The DJUHSD included a clause whereby the NKVTC will reimburse the District for the cost of two (2) instructional periods provided by the Welding instructor, in the amount of \$16,358.***
 - Mrs. Bean reminded the Board that Dr. Nuckols was very generous in allowing those students to continue in the Welding class for the 2016-2017 school year because the decision to replicate the welding class was made after students had enrolled. NK wants to be certain that this opportunity is continued on behalf of the Wasco students.
 - This figure was explained by Mr. Maduena (DJUHSD CBO) to figure at 1/3 of the instructor's salary and statutory benefits, minus H/W. This proposal was based on the past practice of paying for 1/3 of the instructor's salary in 2014-2016.
 - The Welding class currently has six (6) WHS students and (6?) CCHS students. The CCHS students are not NKVTC students. For NKVTC to pay for those students is not fair on behalf of stewardship for both Districts, as they are DJUHSD students taking a DJUHSD class.
 - The welding room was dissolved and donated to DJUHSD. Total cost of the welding room (although dated inventory list with depreciation not included) \$29,000 +
 - Mr. Armendariz suggested that perhaps the share of the salary be divided by the students and that NKVTC subsume the proportional share of students who are not DJUHSD students. There was general consensus that this was a reasonable plan.
 - Mr. Ackerknecht suggested that it is a very small amount of money and that if the DJUHSD Board did not approve an amendment that we proceed to pay the request.
- There was then discussion regarding Clause 5 – ***Funding received from the District shall not exceed the amount of \$648,588...***
 - Mrs. Bean stated that this year, DJUHSD is operating at 80% of the original MOU funding, (\$648,588) and WUHSD is operating at 100% of the original MOU funding. NKVTC is continuing to serve both partnering districts as in the past.
 - The original JPA requires partnering districts to give notification to NKVTC by October of the previous year for changes upcoming for the following year. There was not notice given about reducing funding, nor has there been notice for the 2017-2018 school year that funding

would be different. Mr. Armendariz suggested that DJUHSD is not interested in reducing funding, but rather is interested in a re-thinking of the method of funding.

- NKVTC is projected to be operating at a deficit level. NKVTC has been operating fully for both districts on behalf of students.
- Clause 6 and 7 were reinstated into the Operational Use Agreement from the 2015-2016 school year – to put into place the ability for the DJUHSD to charge NKVTC for I.T. and Transportation services.
 - To date, both districts have charged NKVTC for transportation related services – NKVTC rents vans from WUHSD and DJUHSD provides bus coverage on some routes when NK buses are unable.
 - To date, both districts have supported NKVTC in technology purchase, installation, and support. In both districts, I.T. support has been offered without being billed. In both districts, NKVTC has paid directly for services above and beyond the district’s normal support (i.e. NKVTC paid for the electrical to install the electricity into the Wasco classrooms for LCD installation)
 - Executive Director’s recommendation: approve.

Mr. Armendariz made a motion to amend the agreements to delete Clause 4, as proposed by DJUHSD, and to instead replace it with the following wording: ***NKVTC will reimburse the District for the cost of two (2) instructional periods provided by the Welding instructor, (\$16,358) in proportion to the number of students in the class who are NKVTC students.***

Mr. Ackerknecht seconded the motion to amend.

Motion carried: 4-0-1

It was moved by Mr. Armendariz and seconded by Mr. Ackerknecht to approve the 2016-17 Operational Agreement, as amended, and the Facility Joint Use Agreement between NKVTC and DJUHSD.

Motion carried: 4-0-1

- C. It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to approve the paying of an annual membership fee of \$20 (ea.) for Mrs. Briseno and Mrs. Hart to the Kern Association of Educational Office Professionals (K.A.E.O.P.).

Motion carried: 4-0-1

- D. It was moved by Mr. Ackerknecht and seconded by Mr. Armendariz to approve the Agreement for Special Services Legislative Consulting and Advocacy Agreement between Metropolitan Education District, School Services of California, Inc., and North Kern Vocational Training Center.

Motion carried: 4-0-1

X. Discussion and Information Only

- A. Monthly Enrollment Report
- B. Proposed Budget Hearing Dates
- C. Projected 2017-18 SISC II Property & Liability Premium
- D. Letter dated March 15, 2017, regarding the appointment of Mr. Wayne Montgomery to serve as the Roving Board Member representing DJUHSD on the NKVTC Board of Directors
- E. NKVTC Graduation Ceremonies: NK-Wasco: 5/15/17; NK-Delano: 5/23/17

XI. Adjournment

It was moved by Mr. Ackerknecht and seconded by Mr. Montgomery to adjourn the meeting at 5:45 p.m.