

NORTH KERN VOCATIONAL TRAINING CENTER

BOARD OF DIRECTORS

Joel Ackerknecht, President
 Joe Roman, Vice-President
 Jesus Cardenas, Clerk
 Patricia Sanchez, Member
 Wayne Montgomery, Member



PARTNERING DISTRICTS

Delano Joint Union High School District
 Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR BOARD MEETING

Thursday, January 25, 2018 - 5:00 p.m.

Location: NK-Delano – Room 1

ADOPTED MINUTES

Board Members Present: Joe Roman, Patricia Sanchez, Wayne Montgomery, Jesus Cardenas and Joel Ackerknecht

Board Members Absent: None.

I. Call to Order

The Regular Meeting was called to order at 5:02 p.m. by Joel Ackerknecht, Board President.

1. The flag was saluted.

II. Adopt the Agenda

It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to adopt the Agenda of the January 25, 2018, Regular Board Meeting. Motion Carried: 4-0-1

III. Approval of Minutes

It was moved by Mrs. Sanchez and seconded by Mr. Roman to approve the Unadopted Minutes of the December 21, 2017, Annual Organizational and Regular Board Meeting. Motion Carried: 4-0-1

IV. Approval of Minutes

It was moved by Mrs. Sanchez and seconded by Mr. Roman to approve the Unadopted Minutes of the December 7, 2017, Special Board Meeting. Motion Carried: 4-0-1

V. Public Comments

None.

VI. Old Business

None.



VII. Board Members' Reports

Mr. Roman – Nothing to report at this time.

Mr. Montgomery – Nothing to report at this time.

Mr. Ackerknecht – Nothing to report at this time.

Mrs. Sanchez – Mr. Ackerknecht will now be reporting out for NKVTC at WHS Board Meetings.

VIII. Executive Director's Report

- Our van was broken into; the van is now parked next to our classrooms. A request has been made for a fence to be installed to house our van and buses as well.
- Due to a family emergency, N.A. Instructor Neufeld has requested to work ½ days for the remainder of the school year. Mrs. Juny Fernandez has been substituting for Mrs. Neufeld. Mrs. Fernandez has the qualifications required by the State Department of Public Health as well as a Preliminary CTC Credential.
- Mrs. Bean stated that currently there is no Board policy regarding long-term substitute assignments. As of February 6, Mrs. Fernandez will reach 20 days of substituting. Mrs. Bean requested an offer be made to Mrs. Fernandez to pay her hourly based on a new teacher's salary when she reaches 20 days and through the end of the school year.
- Two of our biggest staff supporters of Skills USA are unable to continue with seeing the implementation process through at this time. However, we have students who are still interested and active who are planning a fundraiser in March.
- Due to the passing of Assembly Bill 500 Employee Code of Conduct: Employee Interactions with Pupils, Mrs. Bean reminded the Board that having outdated policies and outdated Classified and Certificated Handbooks is putting NKVTC at risk. Updating through CASB would likely be between \$5,000 - \$10,000, an amount which is difficult to justify if DJUHSD is not committed for longer than a year-to-year basis.

IX. Discussion and Action

1. It was moved by Mrs. Sanchez and seconded by Mr. Roman to Approve 2017-18 Operational and Facility Joint Use Agreements between WUHSD and NKVTC.
Motion Carried: 4-0-1
2. It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to Approve the Mileage Rate Increase from 53.5 cents to 54.5 cents effective January 1, 2018, per IRS Guidelines.
Motion Carried: 4-0-1
3. It was moved by Mrs. Sanchez and seconded by Mr. Montgomery to Approve the Audit Report for 16-17 from Scott Erwin, CPA.
Motion Carried: 4-0-1
4. It was moved by Mr. Montgomery and seconded by Mr. Roman to Approve the Request submitted by N.A. Instructor for Family Medical Leave for ½ of the school day; and Approve the Hiring of Juny Fernandez as the long-term sub for the N.A. Instructor for the remainder of the 2017-18 school year.
Motion Carried: 4-0-1

Mr. Cardenas arrived at 5:11 p.m.

5. It was moved by Mr. Roman and seconded by Mrs. Sanchez to Approve the following staff members attending the Educating for Careers Conference on March 4-6 in



Sacramento, CA: Trudy James, Kimber Aydelotte, Jennifer Neufeld and Jason Sanchez. Motion Carried: 5-0-0

6. It was moved by Mr. Montgomery and seconded by Mr. Roman to Approve the Field Trip for Retailing & E-tailing Students with Mrs. Jiles and Mrs. Arceo to FIDM's Debut Runway Show on Friday, April 6, 2018, in Los Angeles, CA. Motion Carried: 5-0-0

7. It was moved by Mrs. Sanchez and seconded by Mr. Montgomery to Approve B-Warrants. Motion Carried: 5-0-0

X. Discussion and Information

1. The Board reviewed the Monthly Enrollment Report.
2. The Board received the 2018 Annual Statements of Economic Interests (700 Forms).
3. The Board received the Letter dated January 15, 2018, from KCSOS regarding Approval of First Interim Report.
4. The Board received the Letter dated January 9, 2018, from Scott Erwin, CPA, regarding the Financial Audit Report for NKVTC.
5. The Board was informed of NKVTC's Proposed Date for the Annual Skills Olympics: March 22, 2018.
6. Mrs. Bean informed the Board that she will be out of town on February 2nd and two additional days (TBA) in February 2018.

XI. Closed Session: Public Employee Discipline/Dismissal/Release
Retreat to Closed Session at 5:16 p.m.

Return to Open Session at 5:35 p.m.

The Board took no reportable action.

XII. Adjournment

It was moved by Mrs. Sanchez and seconded by Mr. Cardenas to adjourn the meeting. Motion Carried: 5-0-0

Meeting adjourned at 5:37 p.m.

