

NORTH KERN VOCATIONAL TRAINING CENTER

BOARD OF DIRECTORS

Joe Roman, President
Patricia Sanchez, Vice-President
Craig Fulwyler, Clerk
Art Armendariz
Wayne Montgomery



PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

Board of Director's Meeting
September 22, 2016 - 5:00 p.m.
NK-Wasco – Room 5

ADOPTED MINUTES

Members present: Craig Fulwyler, Wayne Montgomery, and Patricia Sanchez

Member(s) absent: Joe Roman, Art Armendariz

I. Call to Order

The meeting was called to order at 5:00 p.m. by Vice-President, Patricia Sanchez.

II. Pledge of Allegiance

III. Approval to Adopt Agenda

It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to adopt the agenda of the September 22, 2016, Board Meeting.

Motion carried: 3-0-2

IV. Approval of Minutes

It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve the minutes of the August 18, 2016, Board Meeting.

Motion carried: 3-0-2

V. Public Comments

No comments to report.

VI. Reports

Board Members' Report

No comments to report.

Executive Director's Report

- Mrs. Bean reported that enrollment was up by 57 students, currently NKVTC is at 89% of capacity.
- The 60/40 split is fairly fair – equally split between both districts.
- Welding room – since NKVTC is not offering welding this year, DJUHSD is using the room, with their teacher. The room and the equipment in the room are pretty antiquated. Mrs. Bean will

be organizing a meeting with representatives for each stakeholder to walk through the room to decide how to distribute resources in a fair way for both districts.

- Because students are not out on community classroom sites in the fall, there is not really a need for two full time bus drivers. Although the bus drivers are needed in the morning to transport students back and forth to/from Wasco to Delano, the demand is sporadic through the day. We have been working closely with DJUHSD. There is a collaboration occurring between DJUHSD and NKVTC to transport students. The second bus driver has assumed custodial roles until the students are transported out to community classroom sites. At that point, the custodian will resume part time.
- NK-Delano staff members have recently been blocked from using their Google accounts and associated apps (email, shared calendar and docs). This technology challenge has created a snafu for many of our staff particularly for those who work at both sites. This lack of access to technology greatly hinders our lines of communication between both sites for example, in-service training for our staff included learning how to use a shared calendar. This communication tool allowed staff at both sites to visually see upcoming schedules for buses and school events. This eliminated the need for making copies, and remaking copies when changes occurred to our postings of schedules and events. Currently, we have been hot spotting off of personal devices to do a lot of our work which has been time consuming and ineffective. Mrs. Bean noted that we might have to investigate alternate internet access to access the Google tools. Mrs. Bean also noted that Mr. Ramirez, and the DJUHSD tech department has been very instrumental and helpful in implementing technology at NKVTC, and the relationship is very valued.
- The construction class has been provided with a fabulous CTE experience with the partnership of the Wonderful Company. Recently, students have been working side by side with framers, plumbers, and electricians, and also got to hear from the architect in charge of the project. The work at NK-Wasco with this classroom, and Mr. Steward's passion and commitment, is really a role model of CTE project-based learning.

VII. Old Business

- A. None to report.

VIII. Consent Agenda

- A. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the Warrants and Registers.

Motion carried: 3-0-2

- B. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the Monthly Budget Report.

Motion carried: 3-0-2

IX. Action Items

- A. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve the transfer of the Audit Contract from Roberts and James, CPA to Scott Erwin, CPA, Inc.

Motion carried: 3-0-2

- B. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the Unaudited Actuals.

Motion carried: 3-0-2

- C. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the renewal of membership to Administrative Supervision and Curriculum Development for Mrs. Bean.
Motion carried: 3-0-2
- D. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve Mrs. Neufeld to attend the CAROCP Career Tech Conference.
Motion carried: 3-0-2
- E. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve of Mrs. Neufeld to attend the "Get Focused, Stay Focused" Conference on January 5-6th, 2017, in Santa Barbara.
Motion carried: 3-0-2
- F. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve of Mrs. Bean to attend the ACSA Conference on February 1-3rd, 2017, in Anaheim.
Motion carried: 3-0-2
- G. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve of the invitation extended to Mrs. Bean to serve as a WASC Committee Member for Summit View Independent School in Riverside on March 27-29th, 2017.
Motion carried: 3-0-2
- H. It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to approve the closure of three current bank accounts: Union Bank (Revolving Account), B of A (Student Fund) and B of A (Auditor's Account) and open new accounts at Citizens Business Bank in Delano and approve the Executive Director, Amy Bean, as the authorized user and signatory for all bank accounts.
Motion carried: 3-0-2
- I. It was moved by Mr. Montgomery and seconded by Mr. Fulwyler to approve the Bakersfield College Articulation Agreement for Welding.
Motion carried: 3-0-2

X. Discussion and Information Only

- A. The Board reviewed the Monthly Student Enrollment Report.
- B. The Board was asked to notify Mrs. Hart no later than October 14, 2017, if they planned to attend the Annual School Trustees Fall Dinner Meeting on October 24, 2016.
- C. The Board reviewed the California Standards for the Teaching Profession (CSTP) Handout
- D. The Board was notified that the tentative date for the Annual Organizational Meeting is during the regular Board Meeting on December 15, 2016.

XI. Adjournment

It was moved by Mr. Fulwyler and seconded by Mr. Montgomery to adjourn the meeting at 5:36 p.m.

