

NORTH KERN VOCATIONAL TRAINING CENTER

BOARD OF DIRECTORS

Joel Ackerknecht, President
Joe Roman, Vice-President
Jesus Cardenas, Clerk
Patricia Sanchez, Member
Wayne Montgomery, Member



PARTNERING DISTRICTS

Delano Joint Union High School District
Wasco Union High School District

EXECUTIVE DIRECTOR

Amy Bean

BOARD OF DIRECTOR'S REGULAR MEETING (RESCHEDULED)

Friday, May 25, 2018 - 12:00 p.m.
Location: NK-Wasco – Room 3906

ADOPTED MINUTES

Board Members Present: Wayne Montgomery, Patricia Sanchez, Joel Ackerknecht, and Jesus Cardenas

Board Members Absent: Joe Roman

I. Call to Order

The Regular Meeting was called to order at 12:03 p.m. by Joel Ackerknecht, Board President.

A. The flag was saluted.

II. Adopt the Agenda

It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to Adopt the Agenda of the Regular Meeting (Rescheduled) on May 25, 2018. Motion Carried 3-0-2

III. Approval of Minutes

It was moved by Mrs. Sanchez and seconded by Mr. Montgomery to Approve the Minutes of the Regular Meeting on April 19, 2018. Motion Carried 3-0-2

IV. Public Comments

None.

V. Board Members' Reports

Mrs. Sanchez – nothing at this time.
Mr. Montgomery – nothing at this time.
Mr. Ackerknecht – nothing at this time.

Mr. Cardenas arrived at 12:05 p.m.

VI. Executive Director's Report

- We received Safety Credits through SISC Property and Liability Division, in the amount of \$1,494.57, due to the consistent efforts of Mrs. Hart.

- Construction students have been working on projects at the baseball field, Ag farm, a shed at the park and the memorial at WIHS. These projects are possible due to Mr. Steward's community relations.
- There was a break-in at the Construction shop. Approximately \$2000 dollars worth of equipment was stolen, some of it Mr. Steward's personal items. There was also a bus break-in, no damage reported.
- I have provided enrollment data and projections for 18-19 and enrollment figures from 16-17 and 17-18. Projections for enrollment data are typically lower than the actual numbers.
 - Cardenas: "From a college perspective, maybe it would be best to go straight to the principals with flyers to put the word out and not the counselors. Counselors sometimes do their own thing. Right now, the only way students are hearing of the programs is word of mouth." Bean: "Mrs. Arceo was not allowed to make presentations to RFK and CCHS students this year."
 - Last year Retail & E-tail was still listed as Marketing & Merchandising which lead to zero enrollment for the beginning of 17-18 for some schools in Delano. Mr. Chavez has assured me this has been fixed.
Ackerknecht: "Is R & E skewed due to the MA situation?"
Bean: "When the Medical Receptionist Program closed, multiple students chose to take Retail & E-tail to stay at NKVTC."
 - Ackerknecht: "How soon will we know if the enrollment changes?"
Bean: "This is it until school starts."
- Mrs. Bean stated she will be out of state on vacation from June 2 – June 18.

VII. Discussion and Action

- A. It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to Consider Approval of the 2019 Contract (Agreement) between Scott Erwin, CPA, Inc., and NKVTC.
Motion Carried 4-0-1
- B. It was moved by Mrs. Sanchez and seconded by Mr. Montgomery to Consider Approval of the District Business Office Systems Agreement between KCSOS and NKVTC for the 2018-2019 school year.
Motion Carried 4-0-1
- C. It was moved by Mr. Montgomery and seconded by Mr. Cardenas to Consider Approval of District External Accounting Services between KCSOS and NKVTC for the 2018-2019 school year.
Motion Carried 4-0-1
- D. It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to Consider Approval of Accepting the Letter of Resignation from Mrs. Neufeld, NA Instructor, and, based upon need, Post a Half time and/or Full-time Position.
Motion Carried 4-0-1

Mr. Montgomery stated he would like a Letter of Appreciation sent to Mrs. Neufeld for her service to NKVTC.
- E. It was moved by Mr. Montgomery and seconded by Mrs. Sanchez to Consider Approval of Posting a Full-time Position for a Medical Assistant Teacher. Motion Carried 4-0-1
- F. It was moved by Mrs. Sanchez and seconded by Mr. Cardenas to Consider Approval of the 2018-2019 Master Calendar for NKVTC.
Motion Carried 4-0-1

G. It was moved by Mr. Montgomery and seconded by Mr. Cardenas to Consider Approval of B-Warrants, Budget Report and Registers. Motion Carried 4-0-1

R. Courtney, (Det.), Security & Law Enforcement Instructor, arrived @ 12:15 p.m. while Discussion and Action was in progress.

VIII. Discussion and Information

A. Monthly Enrollment Report.

B. Letter Dated April 15, 2018, from KCSOS, regarding the Approval of the Second Interim Report for 2017-18.

C. Preliminary Budget Review.

Board President Ackerknecht greeted Mr. Courtney, as did Mrs. Bean.

Ackerknecht: "What brings you to the Board meeting today?"

Courtney: "I just want to know do I have a job next year?"

Ackerknecht: "We are just getting ready to go into closed session but by all accounts, yes."

Courtney: "Okay."

Ackerknecht: "Did you have anything else you wanted to add?"

Courtney: "Yes, it's just that we've always known before now if we had jobs to come back to."

Ackerknecht: I know and we apologize. Other things have come up and then this meeting was postponed, again we apologize."

Courtney: "Okay."

Ackerknecht: "We've heard good things about your program."

Bean: "Did you receive the enrollment projections data which was put in your box"? "Your numbers look good."

Courtney: "Yes" "Thank you."

Ackerknecht: "Thanks for coming in Mr. Courtney."

Bean: "Thank you, Bob."

IX. Executive/Closed Session/Government Code Section §54957

A. Public Employee Dismissal/Discipline/Release

B. Public Employment Appointment

Return to Open Session @ 12:54 p.m.

Mrs. Sanchez left the meeting @ 12:54 p.m.

Announcements of Executive Session Actions: 12:54 p.m.

Approval of the recommendation to rehire the classified and certificated staff of 2017-2018 with a 2% raise incorporated into contracts.

Votes:

Sanchez – yea

Cardenas – yea

Montgomery – yea

Ackernecht – yea

Roman – absent

Direction to the Executive Director to request that DJUHSD reinstate full funding to the NKVTC.

Votes:

Sanchez – yea

Cardenas – yea

Montgomery – yea

Ackernecht – yea

Roman – absent

Issue a 220-day contract for employment for the Executive Director for the 2018-2019 school year.

Votes:

Sanchez – yea

Cardenas – yea

Montgomery – yea

Ackernecht – yea

Roman – absent

Direction to the Executive Director to include DJUHSD Board Representatives in conversations with DJUHSD regarding enrollment responsibilities.

Votes:

Sanchez – yea

Cardenas – yea

Montgomery – yea

Ackernecht – yea

Roman – absent

X. Adjournment

It was moved by Mr. Cardenas and seconded by Mr. Montgomery to adjourn the meeting.
Motion Carried 3-0-2

Meeting adjourned at 12:58 p.m.