



**BOARD OF DIRECTOR’S ORGANIZATIONAL
AND REGULAR BOARD MEETING**

Thursday, December 20, 2018 - 5:00 p.m.

Location: NK-Wasco – Room 3906

ADOPTED MINUTES

Board Members Present: Patricia Sanchez, Wayne Montgomery, Jesus Cardenas, Joel Ackerknecht and Ernie Sanchez

Board Members Absent: Joe Roman

I. Call to Order of Organizational Meeting

The Organizational Meeting was called to order at 5:03 p.m. by Joel Ackerknecht, Board President.

A. The flag was saluted.

II. Conduct Annual Organizational Meeting with Elections of Board Officers

The meeting was turned over to Mrs. Bean, Board Secretary, who then asked for nominations for Board President.

It was moved by Mr. Montgomery and seconded by Mr. Cardenas to nominate Mr. Ackerknecht as Board President. Motion Carried: 4-0-1

Mrs. Bean administered the Oath of Office to Mr. Ernie Sanchez, who replaces Mrs. Patty Sanchez, as the WUHSD Board Representative and the re-elected Board President, Mr. Joel Ackerknecht.

The gavel was handed over to Mr. Ackerknecht who commenced the meeting with officer nominations.

It was moved by Mr. Montgomery and seconded by Mr. Ackerknecht to nominate Mr. Cardenas as Board Vice President. Motion Carried: 4-0-1

It was moved by Mr. Montgomery and seconded by Mr. Cardenas to nominate Mr. Roman as Board Clerk. Motion Carried: 4-0-1

Mrs. Bean asked for nominations for Trustee Representative for the Annual Fall Trustees Meeting of the Kern County Committee on School District organization. It was moved by Mr. Cardenas and seconded by Mr. Montgomery to nominate Mr. Sanchez as Trustee Representative. Motion Carried: 4-0-1

It was moved by Mr. Cardenas and seconded by Mr. Montgomery to nominate Mr. Montgomery as the Alternate Trustee Representative. Motion Carried: 4-0-1

Mrs. Bean was re-appointed to continue as Secretary to the Board of Directors.



Mrs. Bean distributed Signature Cards to the Board of Directors.

III. Adjournment of Organizational Meeting

It was moved by Mr. Ackerknecht to adjourn the Organizational Meeting.

IV. Call to Order of Regular Meeting

Mr. Ackerknecht called to order the Regular Meeting at 5:09 p.m.

V. Adopt the Agenda

It was moved by Mr. Montgomery and seconded by Mr. Sanchez to adopt the Agenda of the December 20, 2018, Regular Board Meeting. Motion Carried: 4-0-1

VI. Approval of Minutes of Regular Meeting

It was moved by Mr. Cardenas and seconded by Mr. Ackerknecht to approve the Unadopted Minutes of the October 18, 2018, Regular Board Meeting. Motion Carried: 4-0-1

VII. Public Comments

None.

VIII. Old Business

None.

IX. Board Members' Reports

Mr. Montgomery – A formal dedication ceremony for the new Wasco Affordable Housing Community will be held on January 10, 2019, at 11:00 a.m.

Mr. Ackerknecht – I just wanted to say to Patty that it has been a pleasure to serve with you on our Boards and appreciate what you have done for our students and us.

Mr. Cardenas – Glad to be here to get the ball rolling for a new year.

Mr. Sanchez – Thank you for the opportunity to participate on the Board.

X. Executive Director's Report

Mrs. Bean welcomed Mr. Sanchez to the Board of Directors as a representative from WUHSD.

Mrs. Bean expressed appreciation to Mrs. Patty Sanchez for her years of service on the NK Board. She has been physically present for almost every one of the NK events such as Skills Olympics, Graduations and events which occurred during the day. Her presence was noted and appreciated by the staff. Mrs. Bean appreciated her wisdom and guidance during her tenure and we wish her well.

At this point, Mrs. Sanchez excused herself from the remainder of the meeting.

Miss Kimber successfully passed the C.C.M.A. Exam, which opens the door for students to take the exam for an industry certification at the end of our M.A. class.

Mrs. Bean and Mrs. Nuefeld were called to a meeting by the new assistant administrator at DDSNF. The sole purpose of this meeting was that he was so impressed with our NA staff and their work with students that he wants to be sure that DDSNF has "first pick" when the students graduate. He would like to have a higher stake in being able to hire and keep our students in their own community.

Update on typing class: we are currently awaiting the help desk technology to install the program on NK computers and provide a generic password for testers.



Our students on clinical sites in Delano through the CC program are getting very positive reviews. There was some repair work that needed to be done with some of our industry partners. Some industry partners did not want to take another student. Mrs. Alvarez-Torres is to be commended for her work in not only making a personal connection to new clinical sites, and re-connecting with prior students, but in training her students so well that they are very well received.

Mrs. Bean congratulated Mr. Jason Garcia as the new Superintendent at DJUHSD. She met with Mr. Garcia and Mr. Chavez to discuss the role of NKVTC in providing services to students. At that time, DJUHSD expressed their 2019-2020 plans: there will not be restored full funding. They are interested in medical classes. They will not support Retail & E-tail and are “reconsidering” Auto Body and Security & Law. They may only have an interest in the medical classes.

Item “E” on our Agenda:

Our MYP shows a lack of sufficient funding beyond the 2020 school year. At my request, and with Joel’s approval, it was marked with a “qualified” certification. This automatically generates some input and support from the county office. They may assign a fiscal expert, conduct studies and reports. Mrs. Bean has solicited input from our current fiscal advisory, Mr. Steve Mattern, and he has assured me that there is nothing in our spending or budget that is a red flag, that there are no misappropriated funds, and that our human resources budget seems to be sound and in the appropriate percentages. It is to be noted that NK has not received a cost of living allowance from either district for well over 8 years, while costs have risen, particularly dramatically with the increase in retirement contributions.

North Kern is in a precarious position. If it is true that either, or both, of our districts are planning to exit at the end of 2020, then there is no need to make drastic cuts to programs or people for the 2019-2020 school year. It might be possible to replace staffing of the programs which are no longer industry forward with the programs more desired by our partnering districts and with a strong market demand. However, trying to hire a person out of industry with the guarantee of only one year of employment, and asking them to commit the time and money to enter and work toward a teaching credential makes it unlikely that we would be able to hire qualified people.

If North Kern is continuing to be viable beyond these years, then it is time for drastic cuts and changes which will entail people, programs, and shifting of some expenses to our school partners. An example of this would be busing, custodial work, support staff assignments, technology, teacher support and training, administrative oversight, and perhaps rent.

Under Mrs. Bean’s leadership, NK has operated from the base of putting key foundational pieces into place, like aligning curriculum to the state standards, fine tuning budget practices, and articulating beyond high school. We hired a career guidance technician to help with increasing the demand for our classes. The focus has been on positive image and outreach to stakeholders to increase the investment.

However, this era has come to an end. This year is pivotal. We can no longer “hope” that we are here next year. It has come time for a long-term commitment from both parties. With a long-term commitment, Mrs. Bean is not only able to keep our valuable and working programs, but also hire on staff. Together we could look at growing demands and use the ROP model to share the load of implementing true growth. Perhaps this is in technology or energy or another industry which we are not currently preparing students to enter. By using the ROP umbrella, students from both districts will benefit from the existing structure.



XI. Discussion and Action

- A. It was moved by Mr. Montgomery and seconded by Mr. Sanchez to Approve Establishing an Agreement with National Business Services to Monitor Employee Contributions to Supplemental Retirement Plans. Motion Carried: 4-0-1
- B. It was moved by Mr. Cardenas and seconded by Mr. Sanchez to Approve the Agreement between North Kern South Tulare Hospital District and NKVTC for On-the-Job Employment Training for Medical Assistant Students. Motion Carried: 4-0-1
- C. It was moved by Mr. Montgomery and seconded by Mr. Cardenas to Approve Mrs. Bean Attending the Workshop “The Skillful Certificated Evaluator” held on February 27, 2019, in San Jose, CA. Motion Carried: 4-0-1

At this point in the meeting, Mr. Ackerknecht began discussion regarding Item D. First Interim Report for Fiscal Year 2018-19:

In looking at the report, by 2020 we will be out of Reserves and the budget for 2019 could have program and position cuts.

Mr. Cardenas suggested that dual enrollment is driving decision-making at DJUHSD. All classes need to be dual-enrolled because that is the emphasis that the State wants. Mr. Ackerknecht agreed that that is the case with WUHSD as well. Mr. Cardenas stated that the emphasis that DJUHSD wants for NKVTC is medical programs. He asked about other programs like teaching or criminal justice programs.

Mr. Sanchez expressed that a lot of kids are not going to reach that. He stated when he was on the Board in 2002, they did the same thing and they lost a lot of kids. He expressed that the demographics of Wasco needed the schools to keep these programs going.

Mr. Cardenas shared that from his experience working at BC College, he sees many students who come in still being unsure where they want to go or what they want to be. He expressed that he did not want to downplay but with Retail & E-tail, that seems like a hard sell, that class.

Mr. Ackerknecht brought up the point that with no financial support from Wasco and Delano to keep these programs, there are going to be cuts. How does NKVTC fund a program that Wasco is not going to financially support? Then we have to dance the dance to put forth the programs the schools are going to support.

Mr. Cardenas asked if child development, or something like that, could be offered where students can get certification?

Mr. Sanchez stated that entry level is a good thing. He asked if Construction classes get certification?

Mrs. Bean stated that NKVTC is working with NCCER.

Mr. Sanchez stated that he teaches Construction and his classes are aligned with NCCER and that is a good program.



Mr. Cardenas asked about McFarland and stated there was a new Superintendent and that it may be a good idea to meet. Mrs. Bean agreed that it would be a good idea to reach out to them again.

Mr. Ackerknecht stated that NKVTC is looking at substantial cuts for 19-20; that NKVTC has the support of our schools but what courses and programs will they support? He mentioned that it is a tough choice from now until the end of the year.

Mrs. Bean encouraged members to take every one of these concerns that were addressed back to their Superintendents. She stated that many of our students only come to school because of our classes.

Mr. Cardenas asked about selling the District on the Welding program. In response, Mrs. Bean stated that NKVTC did offer a yearlong welding program, a two-hour program with a NKVTC Certificate, when DJUHSD implemented their own program in 2015.

Mr. Sanchez asked if welding at DJUHSD is connected with NCCCR?

Mrs. Bean said she was unsure but believed they are offering an OSHA.

Mr. Sanchez said the Construction industry wants you to be certified, ready to pass Core then go into training. Certification will allow students into apprenticeship programs. They can leave high school and get a job.

Mrs. Bean pointed out that every NK class is currently articulated, (Auto Body is in progress with AHJC, Santa Maria), which offers our students post-high school credits. The primary difference between articulation and dual enrollment is that the dual enrolled classes transfer to a four-year institution.

Mrs. Bean emphasized that the check box of "qualified certification" on the Interim Report was an important step as it notifies the County that we are at a crucial time. In speaking with our president, Mr. Ackerknecht, we agreed that the qualification was necessary to be transparent about the fact that all stakeholders were aware of the current financial situation, and that there were thoughtful and key decisions being made. Mrs. Bean stated that the qualified certification will spark some County involvement, starting with a financial expert and perhaps some added reports. In addition, our fiscal advisory at the County level, Mr. Steve Mattern, did not see any budget errors, mismanagement, outliers, red flags, or other concerns. She stated that she needs the Board to be very aware that this is a pivotal year. Mr. Ackerknecht agreed that it changes the threshold of NKVTC, and that a clear path allows the Director to make sound decisions.

- D. It was moved by Mr. Sanchez and seconded by Mr. Montgomery to Approve the First Interim Report for Fiscal Year 2018-19. Motion Carried: 4-0-1

- E. It was moved by Mr. Cardenas and seconded by Mr. Montgomery to Approve the 2019 Board Meeting Schedule in draft form, pending review from Schools Legal Services. Motion Carried: 4-0-1

- F. It was moved by Mr. Cardenas and seconded by Mr. Sanchez to Approve the Monthly Budget Report, Registers and B-Warrants. Motion Carried: 4-0-1



XII. Discussion and Information

- A. Monthly Enrollment Reports for November and December 2018.
- B. Letter dated September 15, 2018, from Tina Foster, District Fiscal Analyst with K.C.S.O.S., regarding *Return of Adopted Budget*.
- C. Approval from the California Department of Public Health for C.N.A. Program Instructors, Training Sites and Training Schedule (Notices S-1436 and S-0243).
- D. The Board was informed of NKVTC's Holiday Closure Schedule:
Wasco Office – closed from 12/26/18 through 1/4/19; school resumes 1/7/19.
Delano Office – closed from 12/17/18 through 1/4/19; school resumes 1/8/19.
- E. Mrs. Bean to be out of the country on vacation within the window of April 14-27, 2019.

XIII. Executive/Closed Session/Government Code Section §54957

- A. Public Employee Dismissal/Discipline/Release

Retreated to Closed Session at: 5:38 p.m.

Returned to Open Session at: 5:55 p.m.

Announcement of Executive Session Actions: Nothing to report.

XIV. Adjournment

It was moved by Mr. Cardenas and seconded by Mr. Sanchez to adjourn the meeting.

Motion Carried: 4-0-1

Meeting adjourned at 5:56 p.m.